

**Halifax Board of Health
Meeting Minutes
Wednesday, February 21, 2024**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

Present at the meeting were:

Candice Greene, Chairman
Pamela Engstrom, Co-Chairman
Robert Valery, Health Agent

The Board of Health opened at 6:32pm. Chair Greene announced that the meeting was being recorded by Area 58 and could be viewed on YouTube.

Disposal Works Permits:

1. Ratify Agents Approval:

a. 159 Franklin Street – Ratify Agents Approval

A Motion was made to Ratify Agents Approval of 159 Franklin Street.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

1. Discussion Items/Actions to be Taken:

a. Agent Report:

- i. Service Animal signs are made for food establishments.
 - 1. Agent updated the Board that he made a sign asking any food establishments to post the sign at their entrance and in their break room. He will also hand out a flyer for educational material to help us in our efforts to educate the employees and the public.
- ii. Collection of fines for C2-9 Lydon Lane.
 - 1. Agent updated Board that property is currently up to code, and they discussed the options of the payment of the 50 fines issued to Mr. Donovan who is currently in rehab. Mrs. Donovan is the person who lives at the residence. Agent spoke with Mrs. Donovan, and she is willing to pay for one ticket per month. Should payments continue to be consistent for a certain amount of time, and the Board receives that good faith committal, the Board could then determine how long to keep collecting that fine. The Agent updated the Board that should a good faith effort not be shown, the Board can turn to other options such as

legal actions or receivership, though enforcement is their last option.

- a. The Board determined that one ticket at \$250.00 per month is acceptable and as long as the Board sees a good faith effort, they can then determine to stop further payments.

1. The Following to be approved, signed and/or voted on:

a. Payroll for the Week Ending February 24, 2024

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Patricia Sanda, Secretary
- iv. Brian Kling, Animal Inspector
- v. Robert Buker, Shared Services Coordinator (PE Grant)
- vi. Cindi Metro, Health Inspector (PE Grant)

A Motion was made to Approve Payroll for the Week Ending February 24, 2024.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

b. Meeting Minutes:

- i. January 17, 2024, Meeting Minutes

A Motion was made to Approve January 17, 2024, Meeting Minutes.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

- ii. February 07, 2024, Meeting Minutes

A Motion was made to Approve February 07, 2024, Meeting Minutes.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

c. Expense Account# 01-512 – FY 24-14

- i. WB Mason- Invoice# 244596416 – Yellow Highlighters, Color & Black Ink, Black Ink & Black Toner – \$669.66.

A Motion was made to Approve Expense Account# 01-512 – FY 24-14.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

d. Revolving Account# 25-513 – FY 24-13

- i. Webby Engineering – Invoice# 02132024 – Plan Review – 159 Franklin Street – \$85.00.

A Motion was made to Approve Revolving Account# 25-513 – FY 24-13.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

e. Nursing Services Account# 01-522 – FY 24-08

- i. Statement Covers Nursing Service Period: February 2024 – \$583.33.

A Motion was made to Approve Nursing Services Account# 01-522 – FY 24-08.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

f. Public Health Excellence Grant Account# 25-516-5430-189 – FY 24-19

- i. Robrt Buker – Reimbursement:

1. NEHA 1-REHS/1-RS Renewal Fee - \$260.00

2. NEHA Professional Annual Membership Fee - \$105.00

- ii. Town of Raynham – Reimbursement for Paula Rossi-Clapp
NEIWPCC:

1. Title 5 Soil Evaluator Certification - \$800.00.

2. MHOA Member Registration - \$225.00

- iii. Cindi Metro – 02/08 – 02/09, 2023 Mileage Reimbursement - \$12.93

A Motion was made to Approve Public Health Excellence Grant Account# 25-516-5430-189 – FY 24-19.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

g. Permits: (With condition all required documents are submitted to the Board of Health office)

- i. Teeka Lynne's Salon & Day Spa – 2024 Salon & Day Spa Establishment

- ii. Joseph F. Kehoe Contracting – Joseph Kehoe – 2024 Septic Installer's Permit

- iii. Curtis Ford III – 2024 Septic Installer's Permit

- iv. Steve MacFaun – Wind River Environmental – 2024 Septic Installer's Permit

- v. Nicholas Geneseo – Wind River Environmental – 2024 Septic Installer's Permit

- vi. Fred Swain – Wind River Environmental – 2024 Septic Installer's Permit

- vii. Eric Mueller, Jr. – Wind River Environmental – 2024 Title V
Inspector's Permit
- viii. Michael DeCosta – Wind River Environmental – 2024 Title V
Inspector's Permit
- ix. Nicholas Geneseo – Wind River Environmental – 2024 Title V
Inspector's Permit

A Motion was made to Approve Permits i-ix with condition all required documents are submitted to the Board of Health office.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion (2-0)

Adjournment

A Motion was made to adjourn the meeting at pm.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

Respectfully typed and submitted March 06, 2024.
by, Peggy Selter, Administrative Assistant.



Candice Greene, Chair



Pamela Engstrom, Co-Chair